

Minnesota Helpful Hint #1

Generating Job Sheets During Plan Wizard

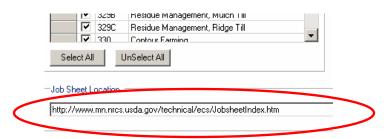
A) Overview:

In the Toolkit Plan Wizard, you can print job sheets for conservation practices in the plan. For this feature to work, you must first edit your Toolkit Preferences.

B) Setting Preferences

- 1) From the Toolkit menu, select Tools....Preferences....Practice Narratives.
- Copy the following URL into the Job Sheet Location field in the lower left corner of the Practice Narrative screen. This web page is an index of Minnesota Job Sheets, found in eFOTG Section IV.

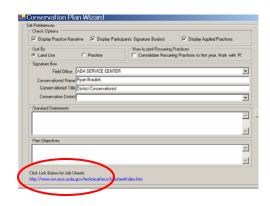
http://www.mn.nrcs.usda.gov/technical/ecs/JobsheetIndex.htm



3) Hit the **Save** button and exit Toolkit Preferences

C) Using the Job Sheet Feature

- 1) Checkout a customer and start the Plan Wizard.
- 2) Click on the job sheet link in the lower left corner of the "Set Preferences" screen.
- This will open a job sheet index. Click on a practice number to generate the appropriate job sheet title



Practice	Format	Jobsheet Title
328	Acrobat	Conservation Crop Rotation
330	Acrobat	Contour Farming
332	Acrobat	Contour Buffer Strips
338	Acrobat	Benefits of Prescribed Burning on
		Private Land
386	Acrobat	Field Border
262	Acrobat	Eitler Strip